



USING THE ARROW ACCEPTANCE PAYMENT PORTAL

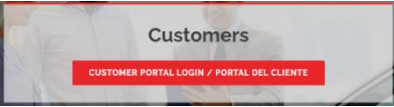
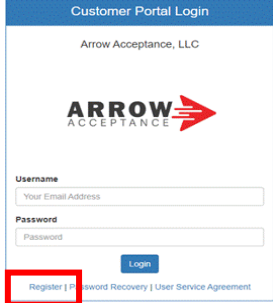
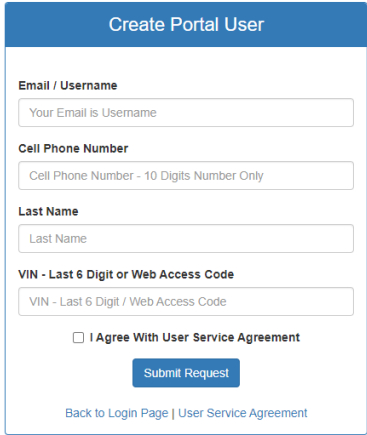

- Set up your account
- Make a debit card payment
- Make a payment with a bank account
- Schedule recurring payments



Customer Portal Instructions – Register / Log In

Arrow Acceptance LLC has a secure, online payment portal using Verifacto through their website at <http://arrowacceptance.com>. Through the portal, you can make payments on your Liberty Finance or Empire Finance loans, update your contact information, view your balance or payoff options, and set up recurring payments.

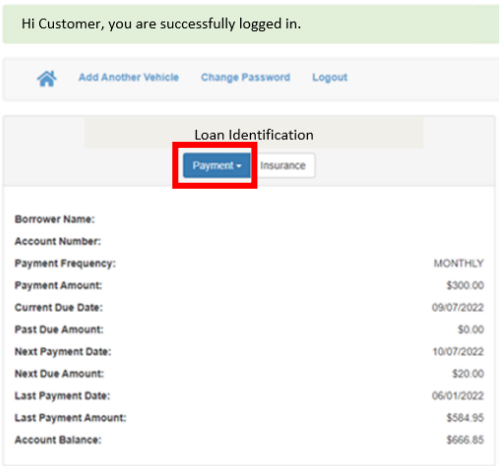
For a fee, it is the fastest and easiest way to make a payment at any time and from any device using your checking account, savings account, or debit card. You will be informed of this fee before making a payment through Verifacto. You will need your account information to verify your identity and create your account so please have your web access code available the first time you log in to Verifacto. If you do not have your web access code, contact your local store.

1	Visit https://arrowacceptance.com on your preferred web browser.
2	Click CUSTOMER PORTAL LOGIN in the Customers section. 
3	As a first-time user, <i>click Register</i> . Once your payment account has been set up, the next time you visit the portal simply enter your Username (email) and your Password . Then <i>click Login</i> . 
4	Enter your Email* , Cell Phone Number and Last Name.** Enter the 6-digit Web Access Code that you received in your mailed or emailed notifications from Liberty Finance or Arrow Acceptance. If you agree, <i>check the I Agree with User Service Agreement</i> box. <i>Click Submit Request</i> . *The email must be the EXACT email address on file at the store. If an email is not on file at the store, or you receive an error stating that the account cannot be found, you will enter a temporary email address that is the customer's first initial and last name @portal.com. Example – John Smith would enter jsmith@portal.com. Anyone wishing to change their email from the temporary email address should email wallace@arrowacceptance.com to make that request. ** The Last Name must exactly match the last name on the contract and communications. 
5	After registering, you will be prompted to set your password. Enter your chosen Password twice and <i>click Set New Password</i> . 

Making a Debit Card Payment

Make a payment or schedule a payment at any time and from any device using your debit card. Follow these steps to make a single debit card payment. If you want to pay your account in full, please call Arrow Acceptance directly at (678) 799-7123.

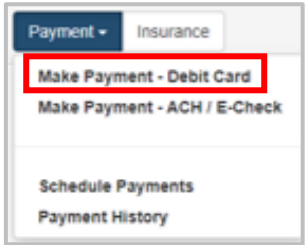
1 From the loan summary screen, *click* the **Payment** dropdown.



Borrower Name:	
Account Number:	
Payment Frequency:	MONTHLY
Payment Amount:	\$300.00
Current Due Date:	09/07/2022
Past Due Amount:	\$0.00
Next Payment Date:	10/07/2022
Next Due Amount:	\$20.00
Last Payment Date:	06/01/2022
Last Payment Amount:	\$584.95
Account Balance:	\$666.85

2 The payment options appear.

Select **Make Payment – Debit Card** if you want to make a single, real-time payment.



3 The system will display the amount due. On the right side of the screen, enter in the **card information** and the **information of the cardholder** which does not have to be the same name on the loan contract.

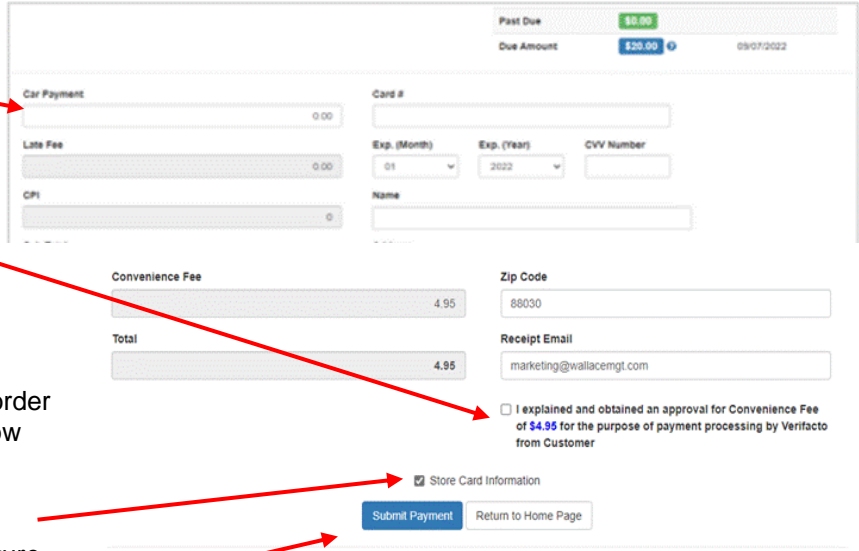
On the left side of the screen, enter the **payment amount**.

Check this box to agree to the convenience fee to proceed.

To avoid this fee, you must mail in a money order for the payment to Arrow Acceptance LLC.

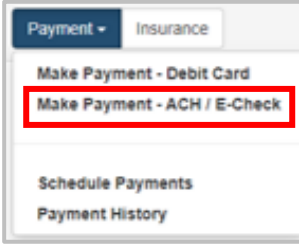
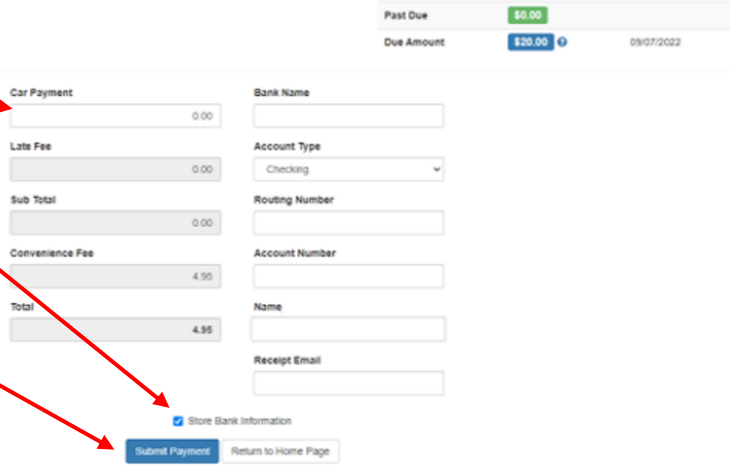
Check the **Store Card Information** box for future use, if desired.

Click **Submit Payment** to finish processing the payment.



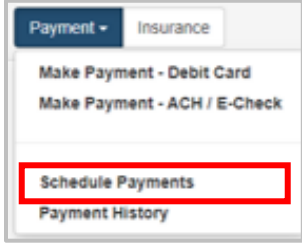
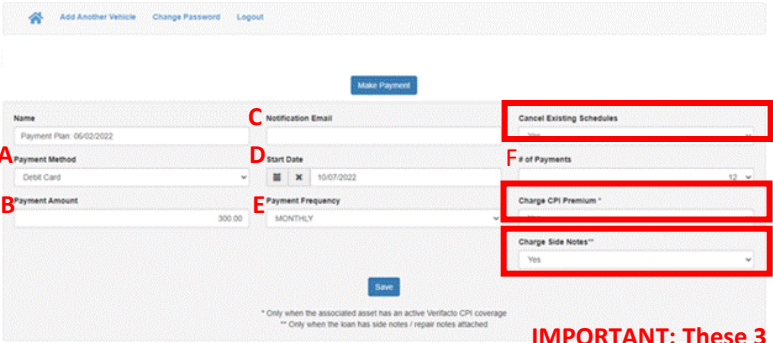
Making a Payment From a Bank Account

Make a payment or schedule a payment at any time and from any device using your checking or savings account. Follow these steps to make a single payment from your bank account. If you want to pay your account in full, please call Arrow Acceptance directly at (678) 799-7123.

<p>1</p> <p>Click the Payment dropdown.</p> <p>Select Make Payment – ACH / E-check if wanting to make a single payment via your bank account.</p>	
<p>2</p> <p>The system will display the amount due. On the right side of the screen, enter in the bank account information.</p> <p>On the left side of the screen, enter the payment amount.</p> <p>To save the bank account information, <i>check the Save box</i>.</p> <p>Click Submit Payment when Finished.</p>	

Setting up Recurring Payments

Scheduling payments is a convenient way to manage your payments. Follow these steps to set up recurring payments from your bank account or debit card if one has been stored to your customer profile in the Arrow Acceptance payment portal. If you want to pay your account in full, please call Arrow Acceptance directly at (678) 799-7123.

<p>1</p>	<p>Click the Payment dropdown. Select Schedule Payments.</p> 
<p>2</p> <p>A) Payment Method (Debit Card or Bank Account (ACH)) B) Payment Amount C) Notification Email D) Start Date E) Payment Frequency F) # of Payments</p> <p>Click Save when finished.</p>	<p>Enter the information requested in the lettered fields and reset the 3 boxed areas to say “No”.</p>  <p>IMPORTANT: These 3 boxes should be set to “No”</p>